

## **JOB POSTING**

<b>Job Title:</b> Environmental Health & Safety Manager	<b>Job Level:</b> Managerial (M4) <b>Status:</b> Salary Exempt
<b>Reports To:</b> Vice President, Organizational Development	<b>Department:</b> Human Resources
<b>Location:</b> Lincoln, NE	<b>Post Date:</b> January 2019

**Job Summary:** Owns the design, development, implementation and sustainability of a “zero injury” culture. Responsible for and coordinates safety activities to educate, train, and provide support to operations through the development and execution of consistent safety and environmental management programs. Directs accident investigation programs, performs accident/mishap trend analysis, and designs programs for improving performance. Ensures compliance with all safety and environmental programs. Leads a proactive safety and environmental program focused on improving the quality of safety and environmental management processes; follows established regulations, policies, standards, and practices.

### **Duties and Responsibilities:**

- Establish and maintain a comprehensive EHS program (based on an effective management system – i.e.. OSHA VPP, ISO 14001, etc.) and processes that are safe and meet regulatory and OSHA compliance requirements. Key components including: Mission/Vision, Leadership, People Involvement, Worksite Analysis, Hazard Prevention and control (i.e. all required programs) and Training.
- Interface with regulatory agencies on EHS matters.
- Develop, implement, and deliver effective training programs.
- Establish and ensure an active safety committee with cross functional and shift membership with assigned ownership is active at the site.
- Safety culture is visible and actively influencing behaviors and results – i.e. “it’s how we do things”.
- Manage all Worker’s Compensation matters to include tracking and reporting.
- Provide technical and regulatory EHS guidance for chemical handling and hazardous waste programs.
- Ensure Job Hazard Analysis is effectively conducted. Monitor closure of action items.
- Manage the Emergency Plan and Emergency Response Team.
- Provide training for First Aid, CPR/AED and HAZWOPER training.
- Provide effective Incident Response.
- Conduct incident investigations and Root Cause Analysis. Ensure injury, illness or near miss cases are effectively evaluated using proven root cause methods and identified with sustainable fixes implemented.
- Manage and communicate monthly and quarterly EH&S metrics – including collection of global metrics.
- Implement and manage a comprehensive EHS inspection program and track corrective action items to completion.
- Manage and sustain 5S Program.
- Subject matter expert of established safety procedures.
- Assist in departmental budgets, policies and procedures.
- Perform other duties as assigned

### **Supervisor Responsibilities:**

The job has no supervisory responsibilities

### **Education, Certifications & Qualifications:**

- A.S. Business Administration or equivalent experience in Safety Management., Bachelor's preferred.
- Five years' experience in a manufacturing environment including responsibility for safety or complying/understanding safety programs

### **Knowledge, Skills and Abilities:**

- Excellent verbal and written communication skills required.
- Experience managing/directing personnel in a process orientated environment.
- Ability to demonstrate strong leadership and mentoring experience
- Ability to work independently and on multiple projects simultaneously in a fast-paced environment with shifting priorities.
- Experience working in a manufacturing environment preferred
- Strong leadership skills for implementing and sustaining processes, policies and procedures
- Ability to be discrete and handle confidential and sensitive information
- Inspires, motivates and collaborates with others
- Anticipates needs and problems while creating solutions
- Strong organizational skills / high level of attention to detail
- Good problem solving and analytical skills
- Intermediate computer knowledge required of Microsoft Office Products (Word, Excel, & PowerPoint)

### **Physical Demand & Work Environment:**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is frequently required to sit for long periods of time at a computer and use hands to finger, handle, or feel. The employee is moderately required to stand, walk, reach with hands and arms; stoop, kneel or crouch; talk and hear. The employee may occasionally lift and/or move up to 40 pounds. Specific vision abilities required by this job include close vision, and ability to adjust focus.
- Travel approximately 10%-20% both Domestic and Internationally plus have flexibility to adjust work hours and schedule to support internal and external customer needs. Ability to travel on short notice.
- This position works primarily in an office setting but may work in the plant and field and therefore subject to wearing required PPE which may include: safety glasses, hard hat, ear protection, leather gloves, safety vest, & steel toed boots.

### **Apply**

#### Internal Applicants:

Complete an internal application and submit it to Human Resources

#### External Applicants:

Email your resume to: [applymp@hexagonlincoln.com](mailto:applymp@hexagonlincoln.com) OR mail your resume to:

Hexagon USA Holdings, LLC  
Attn: Manager, Talent Acquisition  
5150 NW 40th Street  
Lincoln, NE 68524